

Section 4.07. **President.** The President shall be the Chief Executive Officer of this Corporation and shall have general active management of the business of the Corporation; shall, when present, preside at all meetings of the Board of Directors and at all meetings of the Executive Committee, if any; shall see that all orders and resolutions of the Board of Directors are carried into effect; may execute and deliver in the name of the Corporation (except in cases in which such execution and delivery shall be expressly delegated by the Directors or by these Bylaws to some other Officer or agent of the Corporation or shall be required by law to be otherwise executed and delivered) any deeds, mortgages, bonds, contracts, or other instruments pertaining to the business of the Corporation, including, without limitation, any instrument necessary or appropriate to enable the Corporation to donate income or principal of the Corporation to or for the account of such corporations, associations, trusts and corporations as are referred to or described in the Articles of Incorporation of the Corporation and as the Corporation was organized to support; shall perform such other duties as may from time to time be prescribed by the Board of Directors; and , in general, shall perform all duties usually incident to the office of the President. In the event of any unsolved decisions, ties, claims, situations or necessary reasons for guidance, the President shall provide a final resolution.

The President shall represent the club in any local, state, or national meetings, as well as any meetings with any member organization where his presence is desirable, as well as be the authorized spokesman to the media for the club.

Section 4.08. **Vice-President of Hockey Development.** The Vice-President shall be responsible to assist the elected President as necessary. In the absence of the President or in the event of his inability or refusal to act, the Vice President shall perform the duties of the President, and when so acting, shall have all of the powers of and be subject to the restrictions upon the President. In the event that there shall be more than one Vice President, the Vice President in the order designated, or in the absence of any designation, then in the order of their election, shall serve in the absence of the President. The Vice-President shall work with committee members in promoting the club's activities and promoting membership. The Vice-President, shall communicate and support the needs of each individual team. Communication with the team's manager and coaches shall remain open and any needs shall be brought to the Vice-President to bring the needs to the boards attention. The Vice-President will be the contact person for the Team Manager.

Section 4.09. **Vice-President of Administration & Parliamentarian.** . The Vice-President shall be responsible to assist the elected President as necessary. In the absence of the President or in the event of his inability or refusal to act, the Vice President shall perform the duties of the President, and when so acting, shall have all of the powers of and be subject to the restrictions upon the President. In the event that there shall be more than one Vice President, the Vice President in the order designated, or in the absence of any designation, then in the order of their election, shall serve in the absence of the President. The Vice-President will organize and assist the Secretary in maintaining the order of conduct for meetings. Knowledge of the Robert's Rules of Order shall be familiar and applied to the order of constructing business within the club. The Vice-President will utilize the knowledge of the Robert's Rules of Order and assist in guiding the organization by such rules.

Section 4.10. **Secretary.** The Secretary shall be Secretary of, and when present, shall record proceedings of all meetings of the Board of Directors and of all meetings of the Executive Committee, if any; shall keep a register of the names and addresses of all members of the Corporation; shall at all times keep on file a complete copy of the Articles of Incorporation and all amendments and restatements thereof and a complete copy of these Bylaws and all amendments and restatements hereof; shall when directed to do so, give proper notice of meetings of the Board of Directors and meetings of the Executive Committee, if any, shall perform such other duties as may from time to time be prescribed by the Board of Directors or by the President; and, in general, shall perform all duties usually incident to the office of the Secretary. The secretary, shall also maintain and organize the nominations for the election of the Board of Directors for the upcoming elections.

Section 4.11. **Treasurer.** The Treasurer shall keep accurate accounts of all moneys of the Corporation received or disbursed; shall deposit all moneys, drafts, and checks in the name of, and to the credit of, the Corporation in such banks and depositories as a majority of the Board of Directors shall from time to time designate; shall have power to endorse for deposit all notes, checks and drafts received by the Corporation; shall disburse the funds of the Corporation as ordered by the Board of Directors, making proper vouchers; shall render to the President and the Directors, whenever required, an account of all his or her transactions as Treasurer and of the financial condition of the Corporation; shall perform such other duties as may from time to time be prescribed by the Board of Directors or by the President; and, in general, shall perform all duties usually incident to the office of the Treasurer. At least once a fiscal year, the treasure should provide a full and complete financial report, including but not limited to, a balance sheet and income statement of the current fiscal year's activities. The treasure shall perform other duties as may be assigned by the President, or the Board of Directors. A summary of account for the prior fiscal years should be made available to any member upon demand. A summary of the current fiscal year shall be made available upon written notice to any board member, registered agent or attorney within seventy-two (72) hours from request. The treasure shall calculate and report the Board of Director's annual and beyond, projected budget for the upcoming year (s) or session (s). A summary of the Board of Director's budget shall be made available to any member with or without request. The treasure shall submit and prepare financial records in adequate and property order to an outside accountant or certified public accountant (CPA) for the purpose of an annual filing requirement of the Internal Revenue Service, or for the purpose of an audit, or for an annual review by a qualified accountant or certified public accountant (CPA) as instructed by the Board of Directors.